



St Clare's Catholic Primary School

Following in the footsteps of Jesus

Dear Parents/Carers

St Clare's has been using a schools communications system called Parentmail since September 2014. This mailing system allows us to email letters direct to you and send text messages keeping you informed of all school activities and events.

Our aim is to use this method as much as possible in the future, using less paper and reducing our printing costs, also this will put an end to lost letters between the classroom and home, keeping you up to date with everything that is happening in school. The only paper letters you will receive will be ones that require a parents signature such as permission slips.

If you are not registered with Parentmail all you need to do is verify your account. You will be sent either an email or text message from Parentmail, when you receive this message please just follow the instructions below:

Mobile Registration

If your mobile has internet access, click on the link in the text message and enter your email address. A registration email will then be sent to you.

Email Registration

Click on the link in the email and follow the registration process. You will be asked to enter some details, answer a security question to verify who you are then set a password for your account.

Please make sure the school office has your email address and mobile number so we can update our records. Don't worry if you do not have an email address you will still receive paper copies as normal.

You can also view all letters home and school activities on our school website, log into www.stclares.cheshire.sch.uk,

Click onto the School Office link.

Yours sincerely

Mrs M Ryder

Headteacher